

## 0 Grantee State

**Instructions:**

The State identified in the "Selected Items" menu has been pre-populated. This screen is read-only. Please contact HUD if there is an error.

**In which state is the grantee located?** Florida  
**(for multiple state selections hold CTRL+Key)**

## 1 Grantee Information

**Grantee Name** Palm Beach County  
**Name of Organization or Department Administering Funds** Palm Beach County Community Services Department  
**Organizational DUNS#** 078470481  
**Grant Number** S09-UY-12-0016  
**Grant Amount** \$2,823,871  
**Identify the Field Office** Miami  
**Identify CoC(s) in which the grantee and/or subgrantee(s) will provide HPRP assistance.** FL-605 - West Palm Beach/Palm Beach County CoC

### HPRP Contact Name

**Prefix** Ms.

**First Name** Claudia

**Middle Name**

**Last Name** Tuck

**Suffix**

**Title** Division Director

### HPRP Contact Address

**Street Address 1** 810 Datura Street

**Street Address 2**

**City** West Palm Beach

**State** Florida

**ZIP Code** 33401

**Phone Number** 561-355-4775  
**Format: 123-456-7890**

**Extension**

**Fax Number** 561-355-3863  
**Format: 123-456-7890**

**Email Address** ctuck@pbcgov.org

**Confirm Email Address** ctuck@pbcgov.org

**HPRP Secondary Contact Name**

**Prefix**

**First Name**

**Middle Name**

**Last Name**

**Suffix**

**Title**

**HPRP Secondary Contact Address**

**Street Address 1**

**Street Address 2**

**City**

**State**

**ZIP Code**

**Phone Number**

**Format: 123-456-7890**

**Extension**

**Fax Number**

**Format: 123-456-7890**

**Email Address**

**Confirm Email Address**

## 2 Report Period and Status

**Reporting Period for this Performance Report:** 07/01/09 - 09/30/10  
**Report Type:** APR

### 3 Subgrantee Information

#### Instructions

Complete this table for all subgrantees and contractors receiving HPRP funds.

- Please complete it for all "first-tier" subgrantees only. That is, subgrantees of subgrantees or vendors hired by a subgrantee do not need to be reported on this screen.
- If a metropolitan city or urban county did not subgrant or subcontract a portion of HPRP funds, simply enter the total amount of the grant in the row labeled "Funds Retained by Grantee."
- Please note that Section I.B. of the HPRP Notice defines subgrantees as any private non-profit organization or unit of general local government to which a grantee provides funds to carry out the eligible activities under the grant and which is accountable to the grantee for the use of the funds provided. An agency of the grantee is not a separate unit of general local government to which the grantee can provide HPRP funds; rather, it is a representative of the grantee itself.

**Subtotal of Subawards: \$1,882,677**

**Funds Retained by Grantee: \$941,194**

**Total Grant Allocation: \$2,823,871**

**Total Grant Amount: \$2,823,871**

Subgrantee or Contractor Name	City	State	Zip Code	DUNS Number	Is subgrantee a VAWA-DV provider? (Y/N)	HPRP Subgrant or Contract Award Amount
Adopt-A-Family Of...	Lake Worth	Florida	33460	869370965	No	\$1,826,200
211 Palm Beach Tr...	Lantana	Florida	33465	847996394	No	\$56,477

## Subgrantee Information - Detail

**Subgrantee or Contractor Name** Adopt-A-Family Of the Plalm Beaches, Inc.

**City** Lake Worth

**State** Florida

**Zip Code** 33460

**DUNS Number** 869370965

DUNS number must be 9 or 13 numeric characters.  
Do NOT enter the dash (-) character if present.

**Is subgrantee a VAWA-DV provider? (Y/N)** No

**HPRP Subgrant or Contract Award Amount** \$1,826,200

## Subgrantee Information - Detail

**Subgrantee or Contractor Name** 211 Palm Beach Treasure Coast Inc.

**City** Lantana

**State** Florida

**Zip Code** 33465

**DUNS Number** 847996394

DUNS number must be 9 or 13 numeric characters.  
Do NOT enter the dash (-) character if present.

**Is subgrantee a VAWA-DV provider? (Y/N)** No

**HPRP Subgrant or Contract Award Amount** \$56,477

## 4 Combined HMIS and Comparable Database Data Quality

**Instructions:**

Report the number of clients served during this reporting period, as well as the number of adults served, unaccompanied youth served, and total clients leaving during the reporting period. Then report the number of clients with "Don't Know" or "Refused" recorded for each of the required HMIS data elements in the table below. Similarly, report the number of clients with missing data for each of the required data elements. Each record corresponds to one client served.

Data quality is based on the latest date of service for each client in the reporting period. The information entered in this screen should represent the quality of HMIS data, as well as data collected in a comparable database. If multiple databases are used across a grant, data should be merged for reporting purposes.

**Total number of records for all clients:** 1,323  
**Total number of records for Adults Only:** 654  
**Total number of records for Unaccompanied Youth:** 0  
**Total number of records for Leavers:** 540

### Combined HMIS and Comparable Database Data Quality

Data Element	Don't Know or Refused	Missing Data
First Name	0	0
Last Name	0	0
SSN	0	0
Date of Birth	0	0
Race	0	0
Ethnicity	0	0
Gender	0	0
Veteran Status	46	190
Residence Prior to Entry	0	0
Zip of Last Permanent Address	0	16
Housing Status (at entry)	0	0
Income (at entry)	0	0
Income (at exit)	6	0
Non-Cash Benefits (at entry)	6	12
Non-Cash Benefits (at exit)	6	25

Destination	5	6
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## 5a Persons Served by Household Type - Homelessness Prevention

**Instructions:**

Report the unduplicated count of all persons who were served in an HPRP program for homelessness prevention during the reporting period. "Served" means that the person had an HPRP program entry or exit date within the reporting period and at least one HPRP service activity (e.g., financial assistance and/or housing relocation and stabilization service).

Each person should be counted in the household type associated with his or her last "homelessness prevention" stay of the reporting period. Age should be calculated based on entry date closest to the end of the reporting period; or if persons were in the program during the previous reporting period, then age should be calculated for the first day of the reporting period.

The household types include:

- a) Households without Children - include single adult persons, or adults with adult companions that have never had a child in their household.
- b) Households with Children and Adults - include any household with at least one adult and one child present regardless of whether the child(ren) is present for the full program stay.
- c) Households with Only Children - include any household where all persons are younger than age 18.
- d) Unknown Type - If age is missing for a member of a household, it is only possible to determine the person's household type if the household already includes at least one adult and one child. Otherwise, these persons should be recorded under unknown household type.

### Number of Persons in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Adults	480	187	293		0
Children	480		480	0	0
Don't Know/Refused	0	0	0	0	0
Missing Information	0	0	0	0	0
<b>Total</b>	960	187	773	0	0

## 5b Persons Served by Household Type - Homeless Assistance

**Instructions:**

Report the unduplicated count of all persons who were served in an HPRP program for homeless assistance during the reporting period. "Served" means that the person had an HPRP program entry or exit date within the reporting period and at least one HPRP service activity (e.g., financial assistance and/or housing relocation and stabilization service).

Each person should be counted in the household type associated with his or her last "homeless assistance" stay of the reporting period. Age should be calculated based on entry date closest to the end of the reporting period; or if persons were in the program during the previous reporting period, then age should be calculated for the first day of the reporting period.

The household types include:

- a) Households without Children - include single adult persons, or adults with adult companions that have never had a child in their household.
- b) Households with Children and Adults - include any household with at least one adult and one child present regardless of whether the child(ren) is present for the full program stay.
- c) Households with Only Children - include any household where all persons are younger than age 18.
- d) Unknown Type - If age is missing for a member of a household, it is only possible to determine the person's household type if the household already includes at least one adult and one child. Otherwise, these persons should be recorded under unknown household type.

### Number of Persons in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Adults	174	53	121		0
Children	189		189	0	0
Don't know/Refused	0	0	0	0	0
Missing Information	0	0	0	0	0
<b>Total</b>	<b>363</b>	<b>53</b>	<b>310</b>	<b>0</b>	<b>0</b>

## 6 Households Served

### Instructions:

Report the unduplicated count of all households who were served in an HPRP program during the reporting period. "Served" means that the household members had an HPRP program entry or exit date within the reporting period and at least one HPRP service activity (e.g., financial assistance and/or housing relocation and stabilization service).

The type of household is determined based on the type of persons in the household, considering all program stays within the reporting period.

a) Households without Children - include single adult persons, or adults with adult companions that have never had a child in their household.

b) Households with Children and Adults - include a person in any household with at least one adult and one child present regardless of whether the child(ren) is present for the full program stay. (Rule - If ever a child in the household, always a household with children).

c) Households with Only Children - include a person in any household where all persons are younger than age 18.

d) Unknown Type - If age is missing for a member of a household, it is only possible to determine the person's household type if the household already includes at least one adult and one child. Otherwise, these persons should be recorded under unknown household type.

### Number of Households Served

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Households	497	187	310	0	0

## 7 Housing Status at Entry

**Instructions:**

Report the number of persons in each housing status category at program entry, recorded by the type of household in which each adult was served. Report all persons served in the program during the reporting period. If a client entered a program more than once during the reporting period, the housing status at entry should be determined based on the status at the last program entry prior to the end of the reporting period.

### Number of Persons in Households

Housing Status at Entry	Total	%	Without Children	%	With Children and Adults	%	With Only children	%	Unknown Household Type	%
Literally homeless	363	28 %	53	22 %	310	30 %	0	0%	0	0%
Imminently losing housing	516	40 %	113	47 %	403	39 %	0	0%	0	0%
Unstably housed	340	27 %	74	31 %	266	26 %	0	0%	0	0%
Stably housed	61	5%	0	0%	61	6%	0	0%	0	0%
<b>Total number of persons</b>	<b>1,280</b>	<b>10 0%</b>	<b>240</b>	<b>10 0%</b>	<b>1,040</b>	<b>10 0%</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>

**Show/Hide Percentages**   
 Click save to update form.

## 8a Persons and Households Served with Homelessness Prevention by Service Activity

**Instructions:**

Report the number of persons (adults and children) and households served during the year and cumulatively since grant execution (GTD or "grant-to-date") with Homelessness Prevention (as determined by client Housing Status at HPRP program entry). Only persons who were entered in an HPRP program and received financial assistance or housing relocation and stabilization services during the reporting period should be reported in the "reporting period" columns.

Note: Persons can be counted in Homelessness Prevention, even if they also received Homeless Assistance during the year, as long as they had two or more distinct program episodes with a housing status of "literally homeless" at one entry (Homeless Assistance) and a housing status of "imminently losing housing, unstably housed, or stably housed" at another (Homelessness Prevention).

For the "reporting period" columns, the total rows should reflect the total unduplicated number of persons who received HPRP assistance during the reporting period (separately reported for Financial Assistance, Housing Relocation & Stabilization Services, and Unduplicated across both) while entered in an HPRP program, a subset of those reported in screen 5. For the "grant-to-date" columns, the total rows should reflect the total unduplicated number of persons who have received HPRP assistance since the inception of the grant through the end of reporting period associated with this APR.

### Homelessness Prevention

Activities	Persons Rptg. Period	Persons GTD	Households Rptg. Period	Households GTD
<b>Financial Assistance</b>				
Rental assistance	815	815	310	310
Security / utility deposits	263	263	95	95
Utility payments	0	0	0	0
Moving cost assistance	0	0	0	0
Motel & hotel vouchers	0	0	0	0
<b>Total Served with Financial Assistance</b>	<b>860</b>	<b>860</b>	<b>324</b>	<b>324</b>
<b>Housing Relocation &amp; Stabilization Services</b>				
Case management	0	0	0	0
Outreach and engagement	0	0	0	0
Housing search and placement	0	0	0	0
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Legal services	0	0
Credit repair	0	0
<b>Total Served with Housing Relocation &amp; Stabilization Services</b>	0	0
<b>Total Served</b>	860	860

0	0
0	0
0	0
324	324

## 8b Persons and Households Served with Homeless Assistance by Service Activity

**Instructions:**

Report the number of persons (adults and children) and households served during the year and cumulatively since grant execution (GTD or "grant-to-date") with Homeless Assistance (as determined by client Housing Status at HPRP program entry). Only persons who were entered in an HPRP program and received financial assistance or housing relocation and stabilization services during the reporting period should be reported in the "reporting period" columns.

Note: Persons can be counted in Homelessness Prevention, even if they also received Homeless Assistance during the year, as long as they had two or more distinct program episodes with a housing status of "literally homeless" at one entry (Homeless Assistance) and a housing status of "imminently losing housing, unstably housed, or stably housed" at another (Homelessness Prevention).

For the "reporting period" columns, the total rows should reflect the total unduplicated number of persons who received HPRP assistance during the reporting period (separately reported for Financial Assistance, Housing Relocation & Stabilization Services, and Unduplicated across both) while entered in an HPRP program, a subset of those reported in screen 5. For the "grant-to-date" columns, the total rows should reflect the total unduplicated number of persons who have received HPRP assistance since the inception of the grant through the end of reporting period associated with this APR.

### Homeless Assistance

Activities	Persons Rptg. Period	Persons GTD	Households Rptg. Period	Households GTD
<b>Financial Assistance</b>				
Rental assistance	354	354	140	140
Security / utility deposits	348	348	135	135
Utility payments	0	0	0	0
Moving cost assistance	0	0	0	0
Motel & hotel vouchers	0	0	0	0
<b>Total Served with Financial Assistance</b>	<b>363</b>	<b>363</b>	<b>142</b>	<b>142</b>
<b>Housing Relocation &amp; Stabilization Services</b>				
Case management	363	363	142	142
Outreach and engagement	0	0	0	0
Housing search and placement	0	0	0	0
Legal services	0	0	0	0

Credit repair	0	0
Total Served with Housing Relocation & Stabilization Services	363	363
Total Served	363	363

0	0
142	142
142	142

## 8c Persons and Households Served in Total by Service Activity

**Instructions:**

Report the number of persons (adults and children) and households served during the year and cumulatively since grant execution (GTD or "grant-to-date") with HPRP assistance (either Homelessness Prevention, Homeless Assistance, or both). Only persons who were active in an HPRP program and received financial assistance or housing relocation and stabilization services during the reporting period should be reported in the "reporting period" columns.

For the "reporting period" columns, the total rows should reflect the total unduplicated number of persons who received HPRP assistance during the reporting period (separately reported for Financial Assistance, Housing Relocation & Stabilization Services, and Unduplicated across both) while entered in an HPRP program, a subset of those reported in screen 5. For the "grant-to-date" columns, the total rows should reflect the total unduplicated number of persons who have received HPRP assistance since the inception of the grant through the end of reporting period associated with this APR.

### Total Persons and Households Served with Homelessness Prevention and Rapid Re-housing Assistance

Activities	Persons Rptg. Period	Persons GTD	Households Rptg. Period	Households GTD
<b>Financial Assistance</b>				
Rental assistance	1,169	1,169	450	450
Security / utility deposits	611	611	230	230
Utility payments	0	0	0	0
Moving cost assistance	0	0	0	0
Motel & hotel vouchers	0	0	0	0
<b>Total Served with Financial Assistance</b>	<b>1,223</b>	<b>1,223</b>	<b>466</b>	<b>466</b>
<b>Housing Relocation &amp; Stabilization Services</b>				
Case management	363	363	142	142
Outreach and engagement	0	0	0	0
Housing search and placement	0	0	0	0
Legal services	0	0	0	0
Credit repair	0	0	0	0
<b>Total Served with Housing Relocation &amp; Stabilization Services</b>	<b>363</b>	<b>363</b>	<b>142</b>	<b>142</b>

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Total Served	1,223	1,223	466	466
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## 9a Gender - Adults

**Instructions:**

Report the number of adults in each gender response category, recorded by the type of household in which each adult was last served.

**Gender of Adults: Number of Adults in Households**

	Total	%	Without Children	%	With Children and Adults	%	Unknown Household Type	%
<b>Male</b>	221	36%	111	58%	110	26%	0	0%
<b>Female</b>	388	64%	80	42%	308	74%	0	0%
<b>Transgendered</b>	0	0%	0	0%	0	0%	0	0%
<b>Other</b>	0	0%	0	0%	0	0%	0	0%
<b>Don't Know/Refused</b>	0	0%	0	0%	0	0%	0	0%
<b>Information Missing</b>	0	0%	0	0%	0	0%	0	0%
<b>Subtotal</b>	609	100%	191	100%	418	100%	0	0%

**Show/Hide Percentages**  **X**  
 Click save to update form.

## 9b Gender - Children

### Instructions:

Report the number of children in each gender response category, recorded by the type of household in which each child was last served.

### Gender of Children: Number of Persons in Households

	Total	%	With Children and Adults	%	With Only Children	%	Unknown Household Type	%
Male	320	47%	320	47%	0	0%	0	0%
Female	354	53%	354	53%	0	0%	0	0%
Transgendered	0	0%	0	0%	0	0%	0	0%
Other	0	0%	0	0%	0	0%	0	0%
Don't Know/Refused	0	0%	0	0%	0	0%	0	0%
Information Missing	0	0%	0	0%	0	0%	0	0%
Subtotal	674	100%	674	100%	0	0%	0	0%

Show/Hide Percentages  X  
 Click save to update form.

## 9c Gender - Missing Age

**Instructions:**

Report the number of persons missing age data in each gender response category, recorded by the type of household in which each person was last served. Note that the "Total" row automatically sums the subtotal rows in screens 9a, 9b, and 9c.

### Gender of Persons Missing Age Information: Number of Persons in Households

	Total	%	Without Children	%	With Children and Adults	%	With Only Children	%	Unknown Household Type	%
Male	0	0%	0	0%	0	0%	0	0%	0	0%
Female	0	0%	0	0%	0	0%	0	0%	0	0%
Transgendered	0	0%	0	0%	0	0%	0	0%	0	0%
Other	0	0%	0	0%	0	0%	0	0%	0	0%
Don't Know/Refused	0	0%	0	0%	0	0%	0	0%	0	0%
Information Missing	0	0%	0	0%	0	0%	0	0%	0	0%
Subtotal	0	0%	0	0%	0	0%	0	0%	0	0%
<b>Total</b>	1,283	100%	191	15%	1,092	85%	0	0%	0	0%

**Show/Hide Percentages**  X  
 Click save to update form.

# 10 Age

## Instructions:

Report the number of persons who received HPRP assistance as either a single participant or part of a household, in each age category. Age should be calculated based on age at program entry (of the last program stay during the reporting period) or age on the first date of the reporting period, whichever is later.

### Age: Number Of Persons in Households

	Total	%	Without Children	%	With Children and Adults	%	With Only Children	%	Unknown Household Type	%
Under 5	217	16%			217	20%	0	0%	0	0%
5 - 12	301	23%			301	28%	0	0%	0	0%
13 -17	151	11%			151	14%	0	0%	0	0%
18 - 24	115	9%	35	15%	80	7%			0	0%
25 - 34	170	13%	29	12%	141	13%			0	0%
35 - 44	178	13%	44	18%	134	12%			0	0%
45 - 54	119	9%	77	32%	42	4%			0	0%
55 - 61	52	4%	38	16%	14	1%			0	0%
62+	20	2%	15	6%	5	0%			0	0%
Don't Know/Refused	0	0%	0	0%	0	0%	0	0%	0	0%
Information Missing	0	0%	0	0%	0	0%	0	0%	0	0%
<b>Total</b>	<b>1,323</b>	<b>100%</b>	<b>238</b>	<b>100%</b>	<b>1,085</b>	<b>100%</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>

**Show/Hide Percentages**  
**Click save to update form.**

# 11a Ethnicity

**Instructions:**

Report the number of persons in each ethnicity category, recorded by the type of household in which each person was last served.

**Ethnicity: Number of Persons in Households**

	Total	%	Without Children	%	With Children and Adults	%	With Only Children	%	Unknown Household Type	%
Non-Hispanic/non-Latino	390	68 %	227	93 %	163	49 %	0	0%	0	0%
Hispanic/Latino	185	32 %	17	7%	168	51 %	0	0%	0	0%
Don't Know/Refused	0	0%	0	0%	0	0%	0	0%	0	0%
Information Missing	0	0%	0	0%	0	0%	0	0%	0	0%
<b>Total</b>	<b>575</b>	<b>10 0%</b>	<b>244</b>	<b>10 0%</b>	<b>331</b>	<b>10 0%</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>

**Show/Hide Percentages**  X  
 Click save to update form.

## 11b Race

**Instructions:**

Report the number of persons in each race category, recorded by the type of household in which each person was last served.

**Race: Number of Persons in Households**

	Total	%	Without Children	%	With Children and Adults	%	With Only Children	%	Unknown Household Type	%
White/Caucasian	340	26%	81	33%	259	24%	0	0%	0	0%
Black or African-American	835	64%	150	61%	685	64%	0	0%	0	0%
Asian	0	0%	0	0%	0	0%	0	0%	0	0%
American Indian or Alaska Native	6	0%	1	0%	5	0%	0	0%	0	0%
Native Hawaiian or Other Pacific Islander	0	0%	0	0%	0	0%	0	0%	0	0%
Multiple Races	131	10%	12	5%	119	11%	0	0%	0	0%
Don't Know/Refused	0	0%	0	0%	0	0%	0	0%	0	0%
Information Missing	0	0%	0	0%	0	0%	0	0%	0	0%
<b>Total</b>	<b>1,312</b>	<b>100 %</b>	<b>244</b>	<b>100 %</b>	<b>1,068</b>	<b>100 %</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>

**Show/Hide Percentages**   
 Click save to update form.

## 12 Persons Served by Victim Services Providers

### Instructions:

Report the number of persons served in an HPRP program operated by a victim service provider during the reporting year. Persons in households should be reported separately based on the household type in which they were last assisted. The number of persons reported in this table should be a subset of those reported in Question 5.

### Persons Served by Victim Service Providers: Number of Persons in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Total Number of Persons	0	0	0	0	0

## 13a Residence Prior to Program Entry - Homeless Situations

**Instructions:**

This is one of three tables on prior residence: homeless living situations, institutional settings, and other locations. Report the number of adults and unaccompanied youth who stayed in each of the homeless living situations listed below on the night before their most recent program entry.

Note that the percentages calculated for each row reflect the percentage of all adults and unaccompanied youth served, not the percentage of persons counted in this table.

**Residence Prior to Program Entry - Homeless Situations: Number of Adults and Unaccompanied Youth in Households**

	Total	%	Without Children	%	With Children and Adults	%	With Only Children	%	Unknown Household Type	%
Emergency Shelter	166	87%	45	85%	121	88%	0	0%	0	0%
Transitional housing for homeless persons	25	13%	8	15%	17	12%	0	0%	0	0%
Place not meant for human habitation	0	0%	0	0%	0	0%	0	0%	0	0%
Safe Haven	0	0%	0	0%	0	0%	0	0%	0	0%
<b>Subtotal</b>	<b>191</b>	<b>100%</b>	<b>53</b>	<b>100%</b>	<b>138</b>	<b>100%</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>

**Show/Hide Percentages**  
 Click save to update form.

## 13b Residence Prior to Program Entry - Institutional Settings

**Instructions:**

This is one of three tables on prior residence: homeless living situations, institutional settings, and other locations. Report the number of adults and unaccompanied youth who stayed in each of the institutional settings listed below on the night before their most recent program entry.

Note that the percentages calculated for each row reflect the percentage of all adults and unaccompanied youth served, not the percentage of persons counted in this table.

**Residence Prior to Program Entry - Institutional Settings: Number of  
 Adults and Unaccompanied Youth in Households**

	Total	%	Without Children	%	With Children and Adults	%	With Only Children	%	Unknown Household Type	%
Psychiatric Facility	0	0%	0	0%	0	0%	0	0%	0	0%
Substance Abuse or Detox Center	0	0%	0	0%	0	0%	0	0%	0	0%
Hospital (Non-Psychiatric)	0	0%	0	0%	0	0%	0	0%	0	0%
Jail, prison, or juvenile detention facility	0	0%	0	0%	0	0%	0	0%	0	0%
Foster Care	0	0%	0	0%	0	0%	0	0%	0	0%
<b>Subtotal</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>

**Show/Hide Percentages**   
**Click save to update form.**

## 13c Residence Prior to Program Entry - Other Locations

**Instructions:**

This is one of three tables on prior residence: homeless living situations, institutional settings, and other locations. Report the number of adults and unaccompanied youth who stayed in each of the other locations listed below on the night before their most recent program entry.

Note that the percentages calculated for each row reflect the percentage of all adults and unaccompanied youth served, not the percentage of persons counted in this table.

### Residence Prior to Program Entry - Other Locations: Number of Adults and Unaccompanied Youth in Households

	Total	%	Without Children	%	With Children and Adults	%	With Only Children	%	Unknown Household Type	%
Permanent Housing for Homeless	0	0%	0	0%	0	0%	0	0%	0	0%
Owned by Client, no Subsidy	0	0%	0	0%	0	0%	0	0%	0	0%
Owned by Client, with Subsidy	0	0%	0	0%	0	0%	0	0%	0	0%
Rental by Client, no Subsidy	447	97%	185	100%	262	94%	0	0%	0	0%
Rental by Client, with VASH Subsidy	0	0%	0	0%	0	0%	0	0%	0	0%
Rental by Client with Other Subsidy	16	3%	0	0%	16	6%	0	0%	0	0%
Hotel/Motel, Paid by Client	0	0%	0	0%	0	0%	0	0%	0	0%
Staying or Living with Family	0	0%	0	0%	0	0%	0	0%	0	0%
Staying or Living with Friend(s)	0	0%	0	0%	0	0%	0	0%	0	0%
Other	0	0%	0	0%	0	0%	0	0%	0	0%
Don't Know/Refused	0	0%	0	0%	0	0%	0	0%	0	0%
Information Missing	0	0%	0	0%	0	0%	0	0%	0	0%
<b>Subtotal</b>	<b>463</b>	<b>100%</b>	<b>185</b>	<b>100%</b>	<b>278</b>	<b>100%</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>
<b>Total for all clients 13a, 13b and 13c</b>	<b>654</b>	<b>67%</b>	<b>238</b>	<b>67%</b>	<b>416</b>	<b>67%</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>

**Show/Hide Percentages**  
 Click save to update form.

X

## 14 Veteran Status

### Instructions:

Report the number of adults in each Veteran status category who received HPRP assistance during reporting period.

### Veteran Status - Number of Adults by Household Type.

	Total	%	Without Children	%	With Children and Adults	%	Unknown Household Type	%
Veteran	15	2%	11	5%	4	1%	0	0%
Not a Veteran	403	62%	229	95%	174	42%	0	0%
Don't Know/Refused	46	7%	0	0%	46	11%	0	0%
Missing this Information	190	29%	0	0%	190	46%	0	0%
<b>Total</b>	<b>654</b>	<b>100%</b>	<b>240</b>	<b>100%</b>	<b>414</b>	<b>100%</b>	<b>0</b>	<b>0%</b>

**Show/Hide Percentages**   
 Click save to update form.

## 15 Client Monthly Cash Income Amount - Adult Leavers

### Instructions:

Report the number of adult leavers in each income category.

Income at entry - Count each adult in the row that corresponds with the amount of income each person had at the first entry of the operating year or annual assessment nearest the first day of the operating year, whichever is later.

Income at exit - Count each adult in the row that corresponds with the amount of income each person had at exit.

Less/Same/More/Unknown Income - Count each adult in the row that corresponds with the amount of income each person had at entry and in the column that corresponds to whether the person's income at exit was less, the same, or more than income at entry. Record the person in the unknown column if income at exit is missing.

Average Change - In each row, calculate the average change in income between entry and exit for the people counted in that row in the "Income at Entry" column. (e.g., report the average change (\$) in income for the people who had no income at entry.) Calculate the average for all clients and report in the total row.

Leavers - The term "leaver" refers to persons who exited and were not in the program on the last day of the reporting period.

### Client Monthly Cash Income Amount: Number of Adult Leavers

Program Entry	Income at Entry	Income at Exit	Less Income at Exit	Same Income at Exit	More Income at Exit	Unknown Income at Exit	Average Change(\$) Monthly Income per Adult
No income	12	12		5	5	2	366
\$1 - \$150	5	5	2	0	3	0	439
\$151 - \$250	5	5	0	2	3	0	1,742
\$251 - \$500	12	12	5	2	4	1	334
\$501 - \$750	23	23	6	14	3	0	-13
\$751 - \$1000	18	18	4	7	6	1	-26

\$1,001 - \$1,250	28	28	9	12	7	0	94
\$1,251 - \$1,500	16	16	3	6	4	3	972
\$1,501 - \$1,750	17	17	6	7	4	0	86
\$1,751 - \$2,000	12	12	2	3	6	1	302
\$2,001 +	46	46	8	24	11	3	395
Don't Know/Refused	0	0				0	0
Missing/No Follow-up	0	0				0	0
<b>Total</b>	194	194	45	82	56	11	4,691

## 16 Cash Income Sources - Leavers

### Instructions:

Report the number of Leavers who have each of the following income sources, based on the income assessment conducted at program exit. Record information separately for adults, children, and persons whose age is unknown.

Leavers - The term "leaver" refers to persons who exited and were not in the program on the last day of the reporting period.

### Cash Income Sources by Number of Leavers

	Total	Adults	Children	Age Unknown
Earned Income	118	118	0	0
Unemployment Insurance	30	30	0	0
SSI	68	68	0	0
SSDI	1	1	0	0
Veteran's Disability	3	3	0	0
Private Disability Insurance	3	3	0	0
Worker's Compensation	8	8	0	0
TANF or Equivalent	43	43	0	0
General Assistance	31	31	0	0
Retirement (Social Security)	2	2	0	0
Veteran's Pension	26	26	0	0
Pension from Former Job	60	60	0	0
Child Support	148	148	0	0
Alimony (Spousal Support)	26	26	0	0
Other Source	48	48	0	0

## 17 Non-Cash Benefit Sources - Leavers

### Instructions:

Report the number of Leavers with each non-cash benefit source, based on the income assessment conducted at program exit. Record information separately for adults, children, and persons whose age is unknown.

Leavers - The term "leaver" refers to persons who exited and were not in the program on the last day of the reporting period.

### Non-Cash Benefit Sources by Number of Leavers

	Total	Adults	Children	Age Unknown
Supplemental Nutritional Assistance Program	249	249	0	0
MEDICAID Health Insurance	240	240	0	0
MEDICARE Health Insurance	8	8	0	0
State Children's Health Insurance	0	0	0	0
WIC	59	59	0	0
VA Medical Services	2	2	0	0
TANF Child Care Services	9	9	0	0
TANF Transportation Services	5	5	0	0
Other TANF-Funded Services	0	0	0	0
Temporary Rental Assistance	0	0	0	0
Section 8, Public Housing, Rental Assistance	69	69	0	0
Other Source	30	30	0	0

## 18 Length of Participation by Homelessness Prevention and Homeless Assistance (Leavers Only)

**Instructions:**

Report the number of persons in each participation length category, recorded separately for Homelessness Prevention and Homeless Assistance. Length of participation should be based on program entry to exit (or the end of the reporting period, whichever is first) of their most recent program enrollment, including days stayed in the program prior to the start of the reporting period.

Also report the average and median length of participation of all persons in Homelessness Prevention and all persons in Homeless Assistance.

### Length of Participation: Number of Leavers

	Total	%	Homelessness Prevention	%	Homeless Assistance	%
Less than 30 days	0	0%	0	0%	0	0%
31 to 60 days	8	2%	8	2%	0	0%
61 to 180 days	189	40%	168	37%	21	78%
181 to 365 Days	280	59%	274	61%	6	22%
366 to 730 Days (1-2 Yrs)	0	0%	0	0%	0	0%
731 to 1095 Days (2-3 Yrs)	0	0%	0	0%	0	0%
More than 3 Yrs (may indicate data quality issue)	0	0%	0	0%	0	0%
Information Missing	0	0%	0	0%	0	0%
<b>Total</b>	<b>477</b>	<b>100%</b>	<b>450</b>	<b>100%</b>	<b>27</b>	<b>100%</b>

Show/Hide Percentages  X  
 Click save to update form.

**Average and Median Length of Participation in Days**

	<b>Average Length</b>	<b>Median Length</b>
<b>Homelessness Prevention</b>	203	180
<b>Homeless Assistance</b>	120	97

## 19 Housing Status at Entry and Exit

### Instructions:

This screen should only be completed for clients who exited and were not in the program on the last day of the reporting period. If a client is served more than once during the reporting period, housing status data should be based on the information collected during the last program entry and exit prior to the end of the reporting period. All leavers should be reported only once for the entire screen based on a combination of data recorded at entry and exit.

### Housing Status at Entry and Exit: All Leavers

	HOUSING STATUS AT EXIT					
HOUSING STATUS AT ENTRY	Literally homeless at exit	Imminently losing their housing at exit	Unstably housed and at-risk of losing their housing at exit	Stably housed at exit	Don't know/refused at exit	Missing this information at exit
Literally homeless at entry	0	0	0	50	3	0
Imminently losing their housing at entry	6	10	30	404	0	0
Unstably housed and at-risk of losing their housing at entry	0	0	0	0	0	0
Stably housed at entry	0	0	0	0	0	0
<b>Total number of persons</b>	<b>6</b>	<b>10</b>	<b>30</b>	<b>454</b>	<b>3</b>	<b>0</b>

## 20a1 Destination for Leavers with Length of Stay Greater than 90 Days - Homelessness Prevention

**Instructions:**

Report the number of Leavers who exited to each destination type from Homelessness Prevention. Record only the persons who participated in the program more than 90 days, based on the type of household in which they were served.

### Number of Leavers in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Permanent Destinations</b>					
Owned by Client, no Ongoing Subsidy	0	0	0	0	0
Owned by Client, with Ongoing Subsidy	0	0	0	0	0
Rental by Client, no Ongoing Subsidy	353	73	280	0	0
Rental by client, VASH Subsidy	14	1	13	0	0
Rental by Client, other ongoing Subsidy	35	3	32	0	0
PSH for Homeless Persons	5	1	4	0	0
Living With Family, Permanent Tenure	14	3	11	0	0
Living With Friends, Permanent Tenure	2	0	2	0	0
<b>Subtotal</b>	<b>423</b>	<b>81</b>	<b>342</b>	<b>0</b>	<b>0</b>
<b>Temporary Destinations</b>					
Emergency Shelter	0	0	0	0	0
TH for Homeless Persons	0	0	0	0	0
Staying With Family, Temporary Tenure	0	0	0	0	0
Staying With Friends, Temporary Tenure	0	0	0	0	0
Place Not Meant For Human Habitation	0	0	0	0	0
Safe Haven	0	0	0	0	0
Hotel or Motel, Paid by Client	0	0	0	0	0
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Institutional Settings</b>					
Foster Care	0	0	0	0	0

Psychiatric Facility	0	0	0	0	0
Substance Abuse or Detox Facility	0	0	0	0	0
Hospital (Non-Psychiatric)	0	0	0	0	0
Jail or Prison	0	0	0	0	0
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Destinations</b>					
Deceased	0	0	0	0	0
Other	0	0	0	0	0
Don't Know/Refused	8	2	6	0	0
Information Missing	0	0	0	0	0
<b>Total</b>	<b>431</b>	<b>83</b>	<b>348</b>	<b>0</b>	<b>0</b>

## 20a2 Destination for Leavers with Length of Stay 90 Days or Less - Homelessness Prevention

**Instructions:**

Report the number of Leavers who exited to each destination type from Homelessness Prevention. Record only the persons who participated in the program 90 days or less, based on the type of household in which they were served.

### Number of Leavers in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Permanent Destinations</b>					
Owned by Client, no Ongoing Subsidy	0	0	0	0	0
Owned by Client, with Ongoing Subsidy	0	0	0	0	0
Rental by Client, no Ongoing Subsidy	52	3	49	0	0
Rental by Client, VASH Subsidy	5	5	0	0	0
Rental by Client, other ongoing Subsidy	5	1	4	0	0
PSH for Homeless Persons	0	0	0	0	0
Living With Family, Permanent Tenure	2	0	2	0	0
Living With Friends, Permanent Tenure	0	0	0	0	0
<b>Subtotal</b>	<b>64</b>	<b>9</b>	<b>55</b>	<b>0</b>	<b>0</b>
<b>Temporary Destinations</b>					
Emergency Shelter	0	0	0	0	0
TH for Homeless Persons	0	0	0	0	0
Staying With Family, Temporary Tenure	0	0	0	0	0
Staying With Friends, Temporary Tenure	0	0	0	0	0
Place Not Meant For Human Habitation	0	0	0	0	0
Safe Haven	0	0	0	0	0
Hotel or Motel, Paid by Client	0	0	0	0	0
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Institutional Settings</b>					
Foster Care	0	0	0	0	0
Psychiatric Facility	0	0	0	0	0

<b>Substance Abuse or Detox Facility</b>	1	1	0	0	0
<b>Hospital (Non-Psychiatric)</b>	0	0	0	0	0
<b>Jail or Prison</b>	1	1	0	0	0
<b>Subtotal</b>	2	2	0	0	0
<b>Other Destinations</b>					
<b>Deceased</b>	0	0	0	0	0
<b>Other</b>	0	0	0	0	0
<b>Don't Know/Refused</b>	4	0	4	0	0
<b>Information Missing</b>	0	0	0	0	0
<b>Total</b>	70	11	59	0	0

## 20b1 Destination for Leavers with Length of Stay Greater than 90 Days - Homeless Assistance

**Instructions:**

Report the number of Leavers who exited to each destination type from Homeless Assistance. Record only the persons who participated in the program more than 90 days, based on the type of household in which they were served.

### Number of Leavers in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Permanent Destination</b>					
Owned by Client, no Ongoing Subsidy	0	0	0	0	0
Owned by Client, with Ongoing Subsidy	0	0	0	0	0
Rental by Client, no Ongoing Subsidy	28	1	27	0	0
Rental by Client, VASH Subsidy	2	2	0	0	0
Rental by Client, other ongoing Subsidy	0	0	0	0	0
PSH for Homeless Persons	0	0	0	0	0
Living With Family, Permanent Tenure	0	0	0	0	0
Living With Friends, Permanent Tenure	0	0	0	0	0
<b>Subtotal</b>	<b>30</b>	<b>3</b>	<b>27</b>	<b>0</b>	<b>0</b>
<b>Temporary Destinations</b>					
Emergency Shelter	0	0	0	0	0
TH for Homeless Persons	0	0	0	0	0
Staying With Family, Temporary Tenure	0	0	0	0	0
Staying With Friends, Temporary Tenure	0	0	0	0	0
Place Not Meant For Human Habitation	0	0	0	0	0
Safe Haven	0	0	0	0	0
Hotel or Motel, Paid by Client	0	0	0	0	0
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Institutional Settings</b>					
Foster Care	0	0	0	0	0

Psychiatric Facility	0	0	0	0	0
Substance Abuse or Detox Facility	0	0	0	0	0
Hospital (non-Psychiatric)	0	0	0	0	0
Jail or Prison	0	0	0	0	0
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Destinations</b>					
Deceased	0	0	0	0	0
Other	0	0	0	0	0
Don't Know/Refused	1	1	0	0	0
Information Missing	0	0	0	0	0
<b>Total</b>	<b>31</b>	<b>4</b>	<b>27</b>	<b>0</b>	<b>0</b>

## 20b2 Destination for Leavers with Length of Stay 90 Days or Less - Homeless Assistance

**Instructions:**

Report the number of Leavers who exited to each destination type from Homeless Assistance. Record only the persons who participated in the program 90 days or less, based on the type of household in which they were served.

### Number of Leavers in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Permanent Destination</b>					
Owned by Client, no Ongoing Subsidy	0	0	0	0	0
Owned by Client, with Ongoing Subsidy	0	0	0	0	0
Rental by Client, no Ongoing Subsidy	25	3	22	0	0
Rental by Client, VASH Subsidy	5	5	0	0	0
Rental by Client, other ongoing Subsidy	1	1	0	0	0
PSH for Homeless Persons	0	0	0	0	0
Living With Family, Permanent Tenure	0	0	0	0	0
Living With Friends, Permanent Tenure	0	0	0	0	0
<b>Subtotal</b>	<b>31</b>	<b>9</b>	<b>22</b>	<b>0</b>	<b>0</b>
<b>Temporary Destinations</b>					
Emergency Shelter	0	0	0	0	0
TH for Homeless Persons	0	0	0	0	0
Staying With Family, Temporary Tenure	0	0	0	0	0
Staying With Friends, Temporary Tenure	0	0	0	0	0
Place Not Meant For Human Habitation	0	0	0	0	0
Safe Haven	0	0	0	0	0
Hotel or Motel, Paid by Client	0	0	0	0	0
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Intitutional Settings</b>					
Foster Care	0	0	0	0	0
Psychiatric Facility	0	0	0	0	0

<b>Substance Abuse or Detox Facility</b>	3	3	0	0	0
<b>Hospital (non-Psychiatric)</b>	0	0	0	0	0
<b>Jail or Prison</b>	0	0	0	0	0
<b>Subtotal</b>	3	3	0	0	0
<b>Other Destinations</b>					
<b>Deceased</b>	0	0	0	0	0
<b>Other</b>	0	0	0	0	0
<b>Don't Know/Refused</b>	0	0	0	0	0
<b>Information Missing</b>	1	1	0	0	0
<b>Total</b>	35	13	22	0	0

## 21 Financial Information

**Instructions:**

Enter the amount of HPRP grant funds expended for Financial Assistance and Housing Relocation & Stabilization Services during the reporting period. Also enter the cumulative value expended for each activity type since the grant inception.

### Financial Information: Financial Assistance and Housing Relocation & Stabilization Services

Expenditure	Homelessness	Prevention	Homeless	Assistance	Total	Total
	Reporting Period	Grant to Date	Reporting Period	Grant to Date	Reporting Period	Grant to Date

<b>Financial assistance</b>
-----------------------------

<b>Rental assistance</b>	666,838	666,838	438,315	438,315	1,105,153	1,105,153
<b>Security and utility deposits</b>	69,301	69,301	116,673	116,673	185,974	185,974
<b>Utility payments</b>	0	0	0	0	0	0
<b>Moving cost assistance</b>	0	0	0	0	0	0
<b>Motel &amp; hotel vouchers</b>	0	0	0	0	0	0
<b>Other costs attributable to providing Financial Assistance</b>	0	0	154,140	154,140	154,140	154,140
<b>Total Financial Assistance</b>	736,139	736,139	709,128	709,128	1,445,267	1,445,267

<b>Housing Relocation &amp; Stabilization Services</b>
--

<b>Case Management</b>	0	0	9,036	9,036	9,036	9,036
<b>Outreach and engagement</b>	0	0	0	0	0	0
<b>Housing search &amp; placement</b>	0	0	224,451	224,451	224,451	224,451
<b>Legal services</b>	0	0	0	0	0	0
<b>Credit repair</b>	0	0	0	0	0	0
<b>Other costs attributable to providing Housing Relocation &amp; Stabilization Services</b>	0	0	0	0	0	0
<b>Total Housing Relocation &amp; Stabilization Services</b>	0	0	233,487	233,487	233,487	233,487

<b>Total Data Collection &amp; Evaluation</b>					55,290	55,290
<b>Total Administration</b>					4,024	4,024
<b>TOTAL</b>	736,139	736,139	942,615	942,615	1,738,068	1,738,068

## 22 Significant Program Accomplishments

**OPTIONAL: Please describe any significant accomplishments achieved by your program during the operating year.**

**Maximum Characters: 2000**

Adopt-A-Family of the Palm Beaches (AAF), the sub-grantee operating the Rapid Re-Housing component of HPRP, was able to successfully house 145 homeless households (365 persons) during the program's first operating year. The agency was able to leverage additional funding to provide legal services and credit counseling which allowed Rapid Re-Housing funds to be predominantly focused on financial assistance activities. Also, Palm Beach County Division of Human Services (Division), the sub-grantee operating the Homeless Prevention component successfully prevented homelessness for 960 persons. Similar to AAF, the Division leveraged LIEAP funds as well as Florida Power and Light Corporate Care to Share funds for utility assistance allowing HPRP funds to focus on financial assistance activities. In the state of Florida, Palm Beach County's HPRP program ranked third in expenditures for the state of Florida and bucked the national trend by allocating the vast majority of HPRP funds to the Rapid Re-Housing component in an effort to better address pressing homeless issues in Palm Beach County.

## 23 Program Description

**Describe the following elements of the HPRP program design and implementation:**

### **Homelessness Prevention**

Maximum Characters: 2000

The Homeless Prevention component was implemented and operated by the Division of Human Services (Division). The Division already operated a homeless prevention program on a small scale and the HPRP funds were used to augment the financial resources that were already available to that program. Also, the Division utilized existing staff and structures which ensured timely expenditure of the funds and dedicates the funding to fully support homeless prevention activities. The Division worked closely with CoC members as well as local municipalities who were experiencing a great need for financial assistance to prevent evictions. In the past, partners would submit a referral for clients to obtain assistance and at an initial interview; the Division would explain the requirements of the program. However, to expedite the process, the Division spent a great deal of time training the community on the required HUD documentation and helping partners understand how to assist their clients in obtaining this information. This was difficult at first, but once the partners realized the efficiency of this process, the Homeless Prevention component was able to operate quickly and timely. The Division also partnered with the State of Florida Department of Children and Families who were dealing with a high number of evictions.

### **Rapid Re-Housing**

Maximum Characters: 2000

Palm Beach County’s Rapid Re-Housing Program was implemented by and is currently operated by Adopt-A-Family of the Palm Beaches, Inc., (AAF) a long standing member of the County’s Continuum of Care and a significant provider of housing for homeless families with children. AAF partnered with another CoC agency, The Lord’s Place, to provide Rapid Re-Housing services to homeless individuals. Palm Beach County’s CoC overwhelmingly agreed that the Rapid Re-Housing model should focus on reducing emergency shelter/hotel stays for homeless families and individuals.

Prior to implementation AAF aggressively marketed the program to all of the homeless providers within the CoC as well as to faith-based entities, law enforcement officials, and other non-traditional referral sources. The agency was careful to also conduct outreach and training to geographically diverse areas, including agencies in western areas of Palm Beach County. These trainings were vital to the program’s successful implementation and assisted in a better community understanding of the requirements of the program.

The program utilizes a universal self sufficiency matrix, modeled after the Arizona Self-Sufficiency Matrix, which allows staff members to specifically target housing barriers throughout the case management process. Homeless providers throughout Palm Beach County have been able to complete these assessments and securely refer households to the Rapid Re-Housing Program. Matrix scores are then entered into the CMIS system which allows for useful data collection. AAF is also able to leverage existing collaborations in offering legal assistance from the Legal Aid Society and credit counseling services from CredAbility.

**Collaboration with Continuum of Care**

Maximum Characters: 2000

Palm Beach County’s Homeless Prevention Rapid Re-Housing Program was implemented and operated by two long standing members of the CoC, Adopt-A-Family and Palm Beach County Division of Human Services. AAF submitted an application in the 2008 round of HUD funding, but was unsuccessful. However, the process of developing the program resulted in a great deal of collaboration and strategic planning with the CoC. Ultimately, the CoC voted unanimously for AAF to implement and operate the Rapid Re-Housing component and the Division to implement and operate the Homeless Prevention component. With both agencies being active CoC partners, it was believed this would ensure the program’s success. AAF chose an additional CoC member, The Lord’s Place, to provide Rapid Re-Housing services to homeless individuals. The CoC identified the goal of reducing/eliminating the length of shelter stays as the program’s top priority. Over 95% of the households served through the Rapid Re-Housing Program were direct referrals from CoC member agencies. The program has been able to serve homeless households coming from faith-based organizations, domestic violence shelters, and traditional emergency shelter programs. Since the Division currently operated a small homeless prevention program, the HPRP funds allowed the program to be expanded. The Division worked closely with CoC members as well as local municipalities who were experiencing a great need for financial assistance to prevent evictions. The Division also partnered with the State of Florida Department of Children and Families who also were dealing with a high number of evictions.

### **Collaboration with other ARRA programs**

Maximum Characters: 2000

Palm Beach County's HPRP has successfully leverage resources provided through the ARRA legislation. The strongest collaboration has been with the local VA and the VASH program. Numerous homeless veterans have been housed with HPRP funds while coordinating with the VA for veterans to receive a VASH Voucher. This collaboration has been especially strong -representing 15% of households housed through the HPRP.

In addition to the VASH, Palm Beach County is in the final stages of opening a Homeless Resource Center (HRC), which was acquired and rehabbed through \$7,500,000 of NSP I funding. The HRC will allow homeless populations to access services through a single point of entry.

NSP 1 and 2 funds are also making it possible for nonprofit entities to acquire, rehab, and develop affordable housing for formerly homeless populations. AAF, the Rapid Re-Housing provider in Palm Beach County, is also a subrecipient of NSP 2 funding and is targeting formerly homeless populations to purchase and rent housing made possible through NSP 2.

The local EFSP Board, administered by the United Way of Palm Beach County, a COC member, allocated EFSP-R funds for food, shelter, and homeless prevention activities. These funds targeted homeless prevention and reinforced the county's decision to target homeless households through HPRP funding.

Additionally, Gulfstream Goodwill, a CoC member agency, received CSBG-R funds to provide job readiness and training programs targeting homeless populations. The providers of the county's HPRP program have partnered with Goodwill to ensure that homeless households receive these services.

Also, with an increase in EHEAP and LIEAP funds these were utilized to provide utility assistance along with the HPRP funds. This allowed the County to focus HPRP funds on financial assistance.

The State of Florida State Homeless Initiative Program (SHIP) funds were also utilized for deposits and first month's rent, again to stretch the HPRP funds.

### **Barriers to and challenges with effective implementation**

Maximum Characters: 2000

The process of training the community on the Homeless Prevention Rapid Re-Housing Program was somewhat challenging. The notion that eligible households for the Rapid Re-Housing component had to be homeless, as defined by HUD, was not an easy concept for the community at large. Early in the implementation process, staff handled many phone calls from providers and households seeking Rapid Re-Housing who clearly were not eligible. This issue diminished as staff provided ongoing training and outreach to the community.

Another challenge related to targeting homeless households who would be best served with Rapid Re-Housing funds. Initially, staff utilized the self-sufficiency matrix to identify households most likely to self sustain after a short period of assistance. However, through HUD's guidance, we were informed that sustainability should not be an issue and all members applying who qualify should be served through the Rapid Re-Housing program. As a result, many households are in need of permanent supportive housing (PSH) and receiving large subsidies until vacant PSH units are identified.

In the past, partners would submit a referral for clients to obtain assistance and at an initial interview; the Division would explain the requirements of the program. However, to expedite the process, the Division spent a great deal of time training the community on the required HUD documentation and helping partners understand how to assist their clients in obtaining this information. This was difficult at first, but once the partners realized the efficiency of this process, the Homeless Prevention component was able to operate quickly and timely.

Another challenge for both components of HPRP, relates to how quickly and successfully these funds were obligated and expended. To date, ??% of the funds have been obligated or expended and no additional HPR funding will be available until 2012. Now the major challenge is how to manage the shortage of funding until 2012.

### **Grantee's process for oversight and monitoring of sub-grantees/contractors**

Maximum Characters: 2000

The Division of Human Services was responsible for the oversight and monitoring of the sub-grantees. During the first year of the grant, the Division of Human Services monitored the sub-grantees within the first six months of implementation and at the end of the first grant period. If no outstanding issues were identified, then monitoring will be conducted on an annual basis. Monitoring took place onsite and included comprehensive review of client files and fiscal records. Monitoring reports are available for review. The monitoring verified that the sub-grantees spent the funds expeditiously and in compliance with the contract and HUD guidelines. No outstanding findings were identified. Additionally, the Division of Human Services conducted monthly desk audits to ensure accuracy of reimbursement requests and programmatic compliance. Training and consultation was provided on an ongoing basis.

## 24 Additional Comments

**OPTIONAL:** You may use this space to provide any additional comments on areas of the APR that need explanations.

Maximum Characters: 2000

## 25 Submission Certification

### HPRP Homeless Management Information System (HMIS) Data Certification

As stated in the HPRP Notice, "The Recovery Act requires HPRP grantees to report client-level data, such as the number of persons served and their demographic information, in a Homeless Management Information System (HMIS) or a comparable database." The Notice further states, "HPRP grantees and subgrantees providing financial assistance and services directly will use the HMIS in the applicable Continuum of Care to collect data and report on outputs and outcomes as required by HUD."

The purpose of this screen is to certify to HUD that grantees are compliant with the HPRP Notice. The grantee should work with the HMIS Lead to certify all information contained in this HPRP APR was generated by an HMIS or a comparable database, where appropriate.

Please complete the following:

All of the data on persons and households served in this APR was pulled from an HMIS No

Some of the data on persons and households served in this APR was pulled from an HMIS Yes

OR

None of the data on persons and households served in this APR was pulled from an HMIS No

If all data contained in the HPRP APR was NOT pulled from an HMIS, please explain why below:

(Reasons may include DV agencies using a comparable database, etc.)

Maximum 2000 characters

Homeless prevention data was entered into a comparable database.

The Name of the Authorized Grantee Official should be the same as submitted in the HPRP Substantial Amendment, unless there has been a change.

Name of Authorized Grantee Official Robert Weisman

Title/Position County Administrator

**I hereby certify that all the information stated herein is true and accurate. I understand that HUD will prosecute false claims and statements and that conviction may result in criminal and/or civil penalties (pursuant to 18 USC 1001,1010,1012;31 USC 3729,3802).**

Check for Certification

## Submission Summary

Part	Last Updated
<b>0 Grantee State</b>	01/14/2011
<b>1 Grantee Info</b>	01/14/2011
<b>2 Report Period</b>	01/14/2011
<b>3 Subgrantee Information</b>	01/19/2011
<b>4 HMIS Data Quality</b>	01/19/2011
<b>5a Persons Served - Homeless Prev.</b>	01/17/2011
<b>5b Persons Served - Homeless Asst.</b>	01/17/2011
<b>6 Households Served</b>	01/17/2011
<b>7 Housing Status @ Entry</b>	01/17/2011
<b>8a Persons and Households Served... Homeless Prev.</b>	01/19/2011
<b>8b Persons and Households Served... Homeless Asst.</b>	01/19/2011
<b>8c Persons and Households Served... Total</b>	01/19/2011
<b>9a Gender - Adults</b>	01/19/2011
<b>9b Gender - Children</b>	01/19/2011
<b>9c Gender - Missing Age</b>	01/19/2011
<b>10 Age</b>	01/19/2011
<b>11a Ethnicity</b>	01/19/2011
<b>11b Race</b>	01/19/2011
<b>12 DV Clients</b>	01/17/2011
<b>13a Prior Residence - Homeless</b>	01/19/2011
<b>13b Prior Residence - Institutional</b>	01/19/2011
<b>13c Prior Residence - Other</b>	01/19/2011
<b>14 Veteran Status</b>	01/19/2011
<b>15 Cash Income - Amount</b>	01/19/2011
<b>16 Cash Income - Sources</b>	01/19/2011

<b>17 Non-Cash Benefit - Source</b>	01/19/2011
<b>18 Participation Length</b>	01/19/2011
<b>19 Housing Status@Entry&amp;Exit</b>	01/19/2011
<b>20a1 Dest. &gt;90days - Hmls Prev</b>	01/19/2011
<b>20a2 Dest. &lt;=90days - Hmls Prev</b>	01/19/2011
<b>20b1 Dest. &gt;90 days - Hmls Asst</b>	01/19/2011
<b>20b2 Dest. &lt;=90 days - Hmls Asst</b>	01/19/2011
<b>21 Financial Info</b>	01/19/2011
<b>22 Prog Accomplishments</b>	No Input Required
<b>23 Prog Description</b>	01/18/2011
<b>24 Addtl Comments</b>	No Input Required
<b>25 Submission Certification</b>	01/19/2011